

Bullying Prevention Program

A Collaboration between the Office of School Climate and Safety and Physicians for Social Responsibility

Bullying Prevention Coordinating Committee

The purpose of this 10-12 member committee is to oversee the implementation of the Bullying Prevention Program throughout the school. A diverse sampling of teaching and non-teaching staff are encouraged to be members of the committee. It is also recommended that a current team, preferably the safety team, is used as the bullying prevention team.

Recommended members include:

- Administrator (principal or assistant principal)
- Guidance Counselor
- Non-teacher Representative (i.e., NTA, noon-time aide, etc.)
- SLC coordinators/Lead Teachers (*if applicable*)
- Teacher Representative (from each grade, SLC, or house)
- School Nurse
- Parent/Guardian Representative
- School-based Mental Health Professional
- School Psychologist
- School Safety Officer
- School Social Worker
- Consultation and Education Specialist
- Student Representative (*optional*)

Responsibilities include:

- Participating in a two day training
- Providing a “turn around” training for all staff
- Meeting monthly to discuss the coordination of the program
- Reviewing the results of the student survey and developing a plan to increase supervision in the identified “hot spots”
- Facilitating staff discussion groups/regular staff updates
- Ensuring that staff and students are familiar with and engaged in the program activities including classroom rules, regular classroom meetings, and regular staff updates
- Obtaining input and feedback from *all* staff about the program
- Finalizing school-wide rules against bullying behavior
- Determining discipline policy for bullying behavior and support strategies for targets of bullying
- Evaluating and enhancing supervision of students during lunch, recess, and other less-structured times
- Examining and revising (*if necessary*) existing discipline codes
- Reviewing the Bullying Prevention Program materials